



# European Union

MODEL

## Application for authorisation to use a Special Procedure other than transit

Note: Please refer to the appropriate explanatory note when filling out this form

Original	1 Applicant		Reserved for customs purposes	
	2 Customs procedure(s)		3 Type of application	4 Continuation forms
	5 Place and kind of accounts/records			
	6 Period of validity of the authorisation			
	a	b		
7 Goods to be placed under the customs procedure				
CN code		Description	Quantity	Value
8 Processed products				
CN code		Description	Rate of yield	

<b>9 Details of the planned activities</b>				
<b>10 Economic conditions</b>				
<b>11 Customs office(s)</b>				
<b>a</b>	of entry			
<b>b</b>	of discharge			
<b>c</b>	Supervising office(s)			
<b>12 Identification</b>	<b>13 Period for discharge (months)</b>	<b>14 Simplified procedures</b>		<b>15 Transfer</b>
		a	b	
<b>16 Additional information</b>				
<b>17</b>				
Signed .....		Dated .....		
Name .....				



## European Union

MODEL

## Application for authorisation to operate a customs warehouse

— continuation form —

<b>Original</b>	<b>18 Warehouse type</b>		
	<b>19 Warehouse or storage facilities</b>		
	<b>20 Deadline for lodging inventory of goods</b>		
	<b>21 Loss rate</b>		
	<b>22 Storage of goods not under the customs warehousing procedure</b>		
	<b>CN code</b>	<b>Description</b>	<b>Category/customs procedure</b>
	<b>23 Usual forms of handling</b>		
<b>24 Temporary removal. Purpose:</b>			
<b>25 Additional information</b>			
<b>26</b> <b>Signed</b> ..... <b>Dated</b> .....  <b>Name</b> .....			



# European Union

MODEL

## Application for authorisation to use inward processing

— continuation form —

<b>Original</b>	18 Equivalent goods	
	CN code	Description
	19 Prior exportation	
	20 Release for free circulation without a customs declaration?	
	21 Additional information	
	22	
	Signed .....	Dated .....
	Name .....	



## European Union

MODEL

## Application for authorisation to use outward processing

— continuation form —

Original	18 System	
	19 Replacement products	
	CN code	Description
20 Article 147(2) of the Code? [not applicable]		
21 Article 586(2)? [not applicable]		
22 Additional information		
23		
Signed ..... Dated .....		
Name .....		



## European Union

MODEL

## Authorisation to use a Special Procedure other than transit

		GB .....	
		(Authorisation number)	
Original	1 Holder of authorisation		Issuing authority
	1a This decision refers to your application of Ref. no.:		
	2 Customs procedure(s)		3 Type of authorisation
5 Place and kind of accounts/records			
6 Period of validity of the authorisation			
a		b	
7 Goods which may be placed under the customs procedure:			
CN code	Description	Quantity	Value
8 Processed products:			
CN code	Description	Rate of yield	

<b>9 Details of the planned activities:</b>				
<b>10 Economic conditions:</b>				
<b>11 Customs office(s)</b>				
<b>a</b>	<b>of entry:</b>			
<b>b</b>	<b>of discharge:</b>			
<b>c</b>	<b>Supervising office(s):</b>			
<b>12 Identification</b>	<b>13 Period for discharge (months)</b>	<b>14 Simplified procedures</b>		<b>15 Transfer</b>
		<b>a</b>	<b>b</b>	
<b>16 Additional information/conditions (e.g. guarantee requirements)</b>				
<b>17</b>				
<b>Date</b>	<b>Signature</b>		<b>Stamp</b>	
	<b>Name</b>			



## European Union

MODEL

## Authorisation to operate a customs warehouse

— continuation form —

		GB .....	
		(Authorisation number)	
Original	18 Warehouse type	Identification number of the warehouse	
	19 Warehouse or storage facilities		
	20 Deadline for lodging inventory of goods		
	21 Loss rate		
22 Storage of goods not under the customs warehousing procedure			
	CN code	Description	Category/customs procedure
23 Usual forms of handling			
24 Temporary removal. Purpose:			
25 Additional information			
26			
	Date	Signature	Stamp
		Name	





## European Union

MODEL

## Authorisation to use inward processing

— continuation form —

GB .....

(Authorisation number)

<b>Original</b>	18 Equivalent goods	
	CN code	Description
	19 Prior exportation	
	20 Release for free circulation without customs declaration	
	21 Additional information	
	22	
	Date	Signature
		Stamp
		Name



## European Union

MODEL

## Authorisation to use outward processing

— continuation form —

GB .....

(Authorisation number)

Original	18 System		
	19 Replacement products		
	CN code	Description	
	20 Article 147(2) of the Code [not applicable]		
	21 Article 586(2) [not applicable]		
	22 Additional information		
	23		
	Date	Signature Name	Stamp

**EXPLANATORY NOTES TO THE FORMS OR NATIONAL IT SYSTEMS FOR SPECIAL PROCEDURES OTHER THAN TRANSIT***TITLE I***Particulars to be entered in the various boxes of the application form****1. Applicant**

Enter the full name and address and the EORI number of the applicant. The applicant is the person to whom the authorisation should be issued.

**2. Customs procedure**

Enter the customs procedure under which the goods listed in box 7 are intended to be placed. The relevant customs procedures are given below:

- end-use
- temporary admission
- customs warehousing
- inward processing
- outward processing

*Note:*

1. If the applicant applies for an authorisation to use more than one customs procedure separate forms should be used.
2. The use of the customs warehousing procedure does not require an authorisation but the operation of storage facilities for the customs warehousing of goods does.

**3. Type of application**

Type of application must be entered in this box by using at least one of the following codes:

- 1 = first application
- 2 = application for amended or renewed authorisation (also indicate the appropriate authorisation number)
- 3 = application for an authorisation where more than one MS is involved
- 4 = application for successive authorisation (inward processing)

**4. Continuation forms**

Enter the number of continuation forms attached.

*Note:*

Continuation forms are provided for the following customs procedures:

Customs warehousing, inward processing (where necessary) and outward processing (where necessary)

**5. Place and kind of accounts/records**

Enter the place where the main accounts for customs purposes are held or accessible. Specify also the kind of accounts by giving details about the system used.

State also the place where records are kept and the kind of records (stock records) to be used for the customs procedure. Records means: the data containing all the necessary information and technical details, enabling the customs authorities to supervise and control the customs procedure.

*Note:*

In case of temporary importation box 5 needs to be completed only where required by customs authorities.

## 6. Period of validity of the authorisation

Indicate in box 6a the requested date on which the authorisation should take effect (day/month/year). In principle the authorisation takes effect on the date of issue at the earliest. In this case enter 'date of issue'. The date of expiry of the authorisation may be suggested in box 6b.

## 7. Goods to be placed under the customs procedure

CN code

Complete according to the Combined Nomenclature (CN code = eight digits).

Description

The description of the goods means the trade and/or technical description.

Quantity

Enter the estimated quantity of the goods intended to be placed under the customs procedure.

Value

Enter the estimated value in euro or in other currency of the goods intended to be placed under the customs procedure.

*Note:*

End-use:

1. If the application concerns goods other than those under 2 below, you should enter in sub-box 'CN code', where appropriate; the TARIC Code (10 digits or 14 digits).
2. If the application concerns goods under the special provisions (Part A and B) contained in the preliminary provisions of the Combined Nomenclature (goods or certain categories of ships, boats and other vessels and for drilling or production platforms/civil aircraft and goods for use in civil aircraft) CN codes are not required. Applicants should state in sub-box 'Description' for instance: 'Civil aircraft and parts thereof/special provisions, part B of the CN'. Furthermore it is then not necessary to give details about the CN code, quantity and the value of the goods;

Customs warehousing:

If the application covers a number of items of different goods you may enter the word 'various' in sub-box 'CN code'. In this case describe the nature of goods to be stored in sub-box 'Description'. It is not necessary to give details about the CN code. Quantity and value of the goods;

Inward and outward processing:

CN code: The four-digit code may be indicated. However the eight-digit code must be given where:

Equivalent goods or the standard exchange system are to be used

Description: The trade and/or technical description should be sufficiently clear and detailed to enable a decision to be taken on the application. Where it is planned to use equivalent goods or the standard exchange system give details about commercial quality and technical characteristics of the goods.

**8. Processed products**

General remark:

Enter details of all processed products resulting from the operations indicating main processed product or secondary processed product as appropriate.

CN code and description: See comments on box 7.

**9. Details of the planned activities**

Describe the nature of the planned activities (e.g. details of the operations under a job-processing contract or kind of usual forms of handling) to be carried out on the goods within the customs procedure. Indicate also the appropriate place(s).

If more than one customs administration is involved, indicate the name(s) of the Member State(s) as well as the places.

*Note:*

In the case of 'end-use' enter the intended end-use and the place(s) where the goods will be assigned to the prescribed end-use.

Where appropriate enter name, address and function of other operators involved.

In the case of temporary admission enter the owner of the goods.

**10. Economic conditions**

In case of inward processing the applicant must give reasons for the fulfilment of the economic conditions by using at least one of the two digit codes set out in the Appendix for each CN-code which has been indicated in box 7.

**11. Customs office(s)**

(a) of placement

(b) of discharge

(c) supervising office(s)

Indicate the suggested customs office(s).

*Note:*

In case of end-use box 11b is not to be completed.

**12. Identification**

Enter in box 12 the intended means of identification by using at least one of the following codes:

1 = serial or manufacturer's number

2 = affixing of plumbs, seals, clip-marks or other distinctive marks

3 = Information sheet INF

4 = taking of samples, Illustrations or technical descriptions

5 = carrying out of analyses

- 6 = Information document set out in Annex ex 104 (only suitable for outward processing)
- 7 = other means of identification (explain in box 16 'additional Information')
- 8 = without identification measures (only suitable for temporary admission)

*Note:*

In the case of customs warehousing completion is necessary only if this is required by the customs authorities.

Box 12 is not to be completed in the case of the use of equivalent goods. In this case the continuation forms shall be completed instead.

### 13. Period for discharge (months)

Enter the estimated period needed for the operations to be carried out or use within the customs procedure(s) applied for (box 2). The period starts when the goods are placed under the customs procedure. This period ends when the goods or products have been placed under a subsequent customs procedure, re-exported or in order to obtain total or partial relief from import duties upon release for free circulation after outward processing.

*Note:*

In the case of end-use state the period which will be needed to assign the goods to the prescribed end-use or to transfer the goods to another holder of authorisation. In the case of customs warehousing the period is unlimited; therefore leave blank.

In the case of inward processing: where the period for discharge expires on a specific date for all the goods placed under the arrangements in a given period, the authorisation may provide that the period for discharge shall be automatically extended for all goods still under the arrangements on this date. If this simplification is required enter: 'Article 174(2)' and give the details in box 16.

### 14. Type of declaration

Box 14 a:

Indicate the type of declaration that is intended to be used for placement of goods under the procedure by using at least one of the following codes:

- 1 = Standard declaration (in accordance with Article 162 of the Code)
- 2 = simplified declaration (in accordance with Article 166 of the Code)
- 3 = Entry in the declarant's records (in accordance with Article 182 of the Code)

Box 14b:

Indicate the type of declaration that is intended to be used for discharge the procedure by using at least one of the following codes: The same as for box 14 a.

*Note:*

In the case of end-use procedure box 14 is not to be completed.

### 15. Transfer

Where a transfer of rights and obligations is intended describe the details.

### 16. Additional Information

Where applicable indicate the following additional information:

Type of guarantee

Guarantee (yes/no)

Customs office of guarantee

Guarantee amount

Method of calculation:

In case of inward processing indicate if, in case of a customs debt, the amount of import duty will be calculated according to Article 86(3) of the Code? (yes/no)

Bill of discharge:

Waiver of requirement to present the bill of discharge? (yes/no)

Indicate all additional information considered useful

**17. Signed/Dated/Name**

If a continuation form is used complete only the appropriate box (22, 23 or 26) instead.

*TITLE II*

**Remarks concerning the continuation forms**

**Continuation form 'customs warehousing'**

**18. Warehouse type**

Indicate one of the following types:

Public warehouse Type I

Public warehouse Type II

Private warehouse

**19. Warehouse or storage facilities**

Enter the precise place intended to be used as the customs warehouse or other storage facilities.

**20. Deadline for lodging inventory of goods**

You can make a suggestion for the deadline for lodging inventory of goods.

**21. Loss rate**

Give details, where appropriate, of loss rate(s).

**22. Storage of goods not under the arrangements**

CN code and description

Where it is planned to use common storage or equivalent goods state the eight-digit CN code, commercial quality and technical characteristics of the goods. Where applicable specify the customs procedure if any to which the goods are subject.

**23. Usual forms of handling**

Complete if usual forms of handling are envisaged.

**24. Temporary removal**

Purpose:

Complete if temporary removal is envisaged.

**Continuation form 'inward processing'****18. Equivalent goods**

Where it is planned to use equivalent goods, state the eight-digit CN code, commercial quality and technical characteristics of the equivalent goods to enable the customs authorities to make the necessary comparison between import goods and equivalent goods. The Codes provided for box 12 may be used to suggest supporting means, which might be useful for this comparison. If the equivalent goods are at a more advanced stage of manufacture than the import goods give appropriate Information in box 21.

**19. Prior exportation**

Where it is planned to use the prior exportation system indicate the period within which the non-Union goods should be declared for the arrangements taking account of the time required for procurement and transport to the Union.

**20. Release for free circulation without customs declaration**

Where it is requested that the processed products or goods which have been placed under inward processing IM/EX will be released for free circulation without formalities, enter 'Article 170(1)'.

**21. Additional information**

Indicate all additional Information considered useful with regard to boxes 18 to 20.

**Continuation form 'outward processing'****18. System**

Where intended enter the appropriate code(s):

- 1 = standard exchange system without prior importation
- 2 = standard exchange system with prior importation
- 3 = outward processing IM/EX in accordance with Article 223(2)(d) of the Code

**19. Replacement products**

Where it is planned to use the standard exchange system (only possible in case of repair), state the eight-digit CN code, commercial quality and technical characteristics of the replacement products to enable the customs authorities to make the necessary comparison between temporary expert goods and the replacement products. The codes provided for box 12 may be used to suggest supporting means, which might be useful for this comparison.

**20. Not applicable****21. Not applicable**



**22. Additional information**

Indicate all additional Information considered useful with regard to boxes 18 to 21.

For instance, where it is planned to use equivalent goods, state the eight-digit CN code, commercial quality and technical characteristics of the non-Union goods to enable the customs authorities to make the necessary comparison between temporary export goods and the equivalent goods. The codes provided for box 12 may be used to suggest supporting means, which might be useful for this comparison.

---

*Appendix***Codes of economic conditions**

(Article 211(3) and (4) of the Code)

Until the date of deployment of the UCC Customs Decision system referred to in the annex to Commission Implementing Decision of 29 April 2014 establishing the Work Programme for the Union Customs Code (WPUCC), the following codes of economic conditions shall be used for the purposes of applying for an authorisation for inward processing:

the processing of goods not listed in Annex 71-02 (Code 01);

repair (Code 30.4);

the processing of goods directly or indirectly put at the disposal of the holder of the authorisation, carried out according to specifications on behalf of a person established outside of the customs territory of the Union, generally against payment of processing costs alone (Code 30.2);

the processing of durum wheat into pasta (Code 30.6);

the placing of goods under inward processing within the limits of the quantity determined on the basis of a balance in accordance with Article 18 of Council Regulation (EU) No 510/2014 (Code 31);

the processing of goods which are listed in Annex 71-02, in the following situations:

- (i) unavailability of goods produced in the Union sharing the same 8-digit CN code, the same commercial quality and technical characteristics as the goods intended to be imported for the processing operations envisaged (Code 10);
- (ii) differences in price between goods produced in the Union and those intended to be imported, where comparable goods cannot be used because their price would not make the proposed commercial operation economically viable (Code 11);
- (iii) contractual obligations where comparable goods do not conform to the contractual requirements of the third-country purchaser of the processed products, or where, in accordance with the contract, the processed products must be obtained from the goods intended to be placed under inward processing in order to comply with provisions concerning the protection of industrial or commercial property rights (Code 12).
- (iv) the aggregate value of goods to be placed under the inward processing procedure per applicant and calendar year for each eight-digit CN code does not exceed EUR 150 000 (Code 30.7)

the processing of goods to ensure their compliance with technical requirements for their release for free circulation (Code 40);

the processing of goods of a non-commercial nature (Code 30.1);

the processing of goods obtained under a previous authorisation, the issuing of which was subject to an examination of the economic conditions (Code 30.5);

the processing of solid and fluid fractions of palm oil, coconut oil, fluid fractions of coconut oil, palm kernel oil, fluid fractions of palm kernel oil, babassu oil or castor oil into products which are not destined for the food sector (Code 41);

the processing into products to be incorporated in or used for civil aircraft for which an airworthiness certificate has been issued (Code 42);

the processing into products benefitting from the autonomous suspension of import duty on certain weapons and military equipment in accordance with Council Regulation (EC) No 150/2003 (Code 43);

the processing of goods into samples (Code 44);

the processing of any electronic type of components, parts, assemblies or any other materials into information technology products (Code 45);

the processing of goods falling within CN codes 2707 or 2710 into products falling within CN codes 2707, 2710 or 2902 (Code 46);

the reduction to waste and scrap, destruction, recovery of parts or components (Code 47);

denaturing (Code 48);

usual forms of handling referred to in Article 220 of the Code (Code 30.3);

the aggregate value of goods to be placed under the inward processing procedure per applicant and calendar year for each eight-digit CN code does not exceed EUR 150 000 with regard to goods which are covered by Annex 71-02 and EUR 300 000 for other goods, except where the goods intended to be placed under the inward-processing procedure would be subject to a provisional or definitive anti-dumping duty, a countervailing duty, a safeguard measure or an additional duty resulting from a suspension of concessions if they were declared for release for free circulation (Code 49).

---