# MINISTRY OF FINANCE - TAX DEPARTMENT

# DECLARATION FOR EXEMPTION OF A COMPANY FROM THE DEDUCTION OF SPECIAL DEFENCE CONTRIBUTION

(Section 3(2)(b) of the Special Contribution for the Defence of the Republic Law No.117(I) / 2002)

\*\*Before completing this Declaration, please read the notes on page 2.

2. Tox ubentification Code / Company Registration Number: A LEGAL PERSONS' (COMPANY) DETAILS  1. Name	1. Name of Institution:						
2. Description of Economic Activity:	2. Tax Identification Code / Company Registration Number:						
2. Description of Economic Activity:  3. Company's Registration No:  4. Taxpayer Identification Code:  5. There is/are / There aren't any joint beneficiaries/ owners of the asset producing the income.  8. QUESTIONNAIRE FOR ASCERTAINING RESIDENCY  1. Address at which Central Offices are situated:  2. Country in which the Company is registered:  3. Address at which the Company's Registered Offices are situated:  4. Country in which Meetings of the Board of Directors are held:  5. Address of Tax Administration to which the Legal person belongs:  6. Does the Company have a permanent establishment in Cyprus e.g. is there a fixed place of business through which the business of the enterprise is wholly or partly carried out?;  7. Is the Company's management and control exercised in Cyprus?  8. Was the Company's management and control exercised in Cyprus?  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  11. Is aloresaid and Collowing years and/or and Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or (Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or (Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or (Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year	A. LEGAL PERSONS' (COMPANY) DETAILS						
3. Company's Registration No: 4. Taxpayer identification Code:  5. There is/are / There aren't any joint beneficiaries/ owners of the asset producing the income.  B. QUESTIONNAIRE FOR ASCERTAINING RESIDENCY  1. Address at which Central Offices are situated:  2. Country in which the Company is registered: 3. Address at which the Company's Registered Offices are situated:  4. Country in which Meetings of the Board of Directors are held:  5. Address of Tax Administration to which the Legal person belongs:  6. Does the Company have a permanent establishment in Cyprus e.g. is there a fixed place of business through which the business of the enterprise is wholly or partly carried out?;  7. Is the Company's management and control exercised in Cyprus?  8. Was the Company a tax resident of Cyprus in the Previous Tax year;  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  6. DECLARATION AND UNDERTAKING (It is a criminal offence to submit an incorrect or false declaration)  (tick where applicable only)  1. the aforesal person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year.  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year.  (c) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year.  (a) I was non-tax resident of the aforesard assets and the person beneficially entitled to the income therefore the tent of detacts and and programment of the severether of the sev	1. Name						
B. QUESTIONNAIRE FOR ASCERTAINING RESIDENCY  1. Address at which Central Offices are situated:  2. Country in which the Company is registered:	2. Description of Economic Activity:,						
B. QUESTIONNAIRE FOR ASCERTAINING RESIDENCY  1. Address at which Central Offices are situated:  2. Country in which the Company is registered:							
B. QUESTIONNAIRE FOR ASCERTAINING RESIDENCY  1. Address at which Central Offices are situated:  2. Country in which the Company is registered:	3 Company's Registration No. 4	l Taxn	aver Identification Code:				
1. Address at which Central Offices are situated: 2. Country in which the Company is registered: 3. Address at which the Company's Registered Offices are situated: 4. Country in which Meetings of the Board of Directors are held: 5. Address of Tax Administration to which the Legal person belongs:  6. Does the Company have a permanent establishment in Cyprus e.g. Is there a fixed place of business through which the business of the enterprise is wholly or partly carried out?;  7. Is the Company's management and control exercised in Cyprus?  8. Was the Company a tax resident of Cyprus in the Previous Tax year;  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  11. Names and Addresses of Authorized Representatives of Directors  C. DECLARATION AND UNDERTAKING (it is a criminal offence to submit an incorrect or false declaration)  (it ick where applicable only)  11. It a foresaid person beneficially entitled to interest / dividends/ and also intend to remain so during the current tax year and all also intend to remain so during the current tax year and all also intend to remain so during the current tax year and place and following years and/or (b) the above organisation, in writing, within one month from the date the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Occupany Stamp							
2. Country in which the Company is registered:							
4. Country in which Meetings of the Board of Directors are held:	Address at which Central Offices are situated:,						
5. Address of Tax Administration to which the Legal person belongs:  6. Does the Company have a permanent establishment in Cyprus e.g. Is there a fixed place of business through which the business of the enterprise is wholly or partly carried out?;  7. Is the Company's management and control exercised in Cyprus?  8. Was the Company a tax resident of Cyprus in the Previous Tax year;  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  11. In addresses of Authorized Representatives of Directors  12. Directors  13. Vas a constant of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year							
6. Does the Company have a permanent establishment in Cyprus e.g. Is there a fixed place of business through which the business of the enterprise is wholly or partly carried out?;  7. Is the Company's management and control exercised in Cyprus?  8. Was the Company a tax resident of Cyprus in the Previous Tax year;  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  11. Names and Addresses of Authorized Representatives of Directors  12. Names and Addresses of Authorized Representatives of Directors  13. Names and Addresses of Authorized Representatives of Directors  14. The aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year	4. Country in which Meetings of the Board of Directors are held:,						
business of the enterprise is wholly or partly carried out?;  7. Is the Company's management and control exercised in Cyprus?  8. Was the Company a tax resident of Cyprus in the Previous Tax year;  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  C. DECLARATION AND UNDERTAKING (It is a criminal offence to submit an incorrect or false declaration)  (tick where applicable only)  1, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year	5. Address of Tax Administration to which the Legal person belongs:,						
8. Was the Company a tax resident of Cyprus in the Previous Tax year;  9. Names and Addresses of Directors:  10. Names and Addresses of Authorized Representatives of Directors  11. Names and Addresses of Authorized Representatives of Directors  12. C. DECLARATION AND UNDERTAKING (It is a criminal offence to submit an incorrect or false declaration)  (tick where applicable only)  1. the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year							
9. Names and Addresses of Directors:    10. Names and Addresses of Authorized Representatives of Directors   11. Names and Addresses of Authorized Representatives of Directors   12. Names and Addresses of Authorized Representatives of Directors   13. Names and Addresses of Authorized Representatives of Directors   14. Directors   15. Directors   15. Directors   16. Directors   16	7. Is the Company's management and control exercised in Cy	Y	es 🗌	No 🗌			
C. DECLARATION AND UNDERTAKING (It is a criminal offence to submit an incorrect or false declaration )  (tick where applicable only)  1, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year, I, the holder of the aforesaid asset/s and the person beneficially entitled to the income therefrom hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Company Stamp	8. Was the Company a tax resident of Cyprus in the Previous Tax year; Yes No				No 🗌		
C. DECLARATION AND UNDERTAKING (It is a criminal offence to submit an incorrect or false declaration )  (tick where applicable only)  I, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year, I, the holder of the aforesaid asset/s and the person beneficially entitled to the income therefrom hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Directors and/or Secretary  Company Stamp	9. Names and Addresses of Directors:			rized Repre	sentatives of		
(tick where applicable only) I, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year, I, the holder of the aforesaid asset/s and the person beneficially entitled to the income therefrom hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Company Stamp  Company Stamp							
(tick where applicable only)  I, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year							
(tick where applicable only) I, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year, I, the holder of the aforesaid asset/s and the person beneficially entitled to the income therefrom hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Company Stamp  Company Stamp							
I, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working capital of such activities.  As from year, I, the holder of the aforesaid asset/s and the person beneficially entitled to the income therefrom hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Company Stamp  Directors and/or Secretary	C. DECLARATION AND UNDERTAKING (It is a criminal offence to submit an incorrect or false declaration )						
hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the income I am entitled to.  Signature/s:  Directors  and/or Secretary  Company Stamp	I, the aforesaid person beneficially entitled to interest / dividends/ rents, declare that:  (a) I was non-tax resident of Cyprus during the current tax year and I also intend to remain so during the current year and following years and/or  (b) the above income arises from approved activities as a ship-owner / charter / ship management or from working						
Directors and/or Secretary	hereby declare that I am entitled to be exempt from Special Contribution for Defence. If I am no longer entitled to this exemption I shall inform the above organisation, in writing, within one month from the date of the change in circumstances, and shall authorise them to deduct any Special Contribution for defence on the income, with interest from the date specified in the law, from the						
	Signature/s :		Company Stamp				
	Directors and/or Secretary						
D. C.							
Date :	Date :						

#### **NOTES**

If you cease to have your tax residency outside Cyprus you must IMMEDIATELY inform the Institution paying you the income.

#### 1. Definition

Institutions are in the case of:-

- Interest Individuals and Legal persons that pay or credit interest,
- Dividends Legal persons (companies) that pay dividends and
- Rents Companies, partnerships, the republic and local authorities that pay or credit rent

# 2. Who and for what reason is responsible for the completion of this Declaration

This declaration must be completed by Companies as defined by Income Tax Law 118(I)/2002, as amended, (Legal Persons)

- who are entitled to interest / dividends / rents and are not tax residents of Cyprus
- who have approved activities as a ship-owner / charter / ship management as these are defined in the Merchant Shipping (Fees and Taxing Provisions) Law of 2010 (Law 44(I)/2010), as amended, and who are entitled to interest / dividends / rents with which they will inform the institutions about the respective case accordingly, so as no Special Contribution for defence is deducted from the income.

Institution who pay or credit interest / dividends / rents are obliged by the Special Contribution for the Defence of the Republic Law N.117(1) of 2002, as amended, to deduct special contribution for the defence at the <u>rate applicable on the date that the income is paid</u> or credited to Cyprus residents.

## 3. Where to submit the Declaration

This Declaration, once completed and signed, must be submitted to the Institution from which you receive / are credited with interest / dividends / rents. The Institution undertakes to permit the Commissioner or his/her authorised representative to examine the present Declaration at its premises or upon the Commissioners request, to submit to the Commissioner the afore-mentioned or a true copy of them.

## 4. Who are considered to be Cyprus Tax Residents?

Companies whose control and management are exercised in Cyprus.

#### 5. Other information

The rates for special contribution for the defence are available on the Tax Department website, <a href="www.mof.gov.cy/tax">www.mof.gov.cy/tax</a> in both the "Legislation / laws" section and "Tax Rates" section. Please note that some pages on the site are only available in Greek.

#### 6. An incorrect or false declaration is a criminal offence

In accordance with the provisions of the Assessment and Collection of Taxes Law 4/78, as amended, a false declaration is a criminal offence and upon conviction is subject to a fine of €10 000 and/or to imprisonment of up to 5 years.

## 7. An incorrect or false declaration is a criminal offence

In accordance with the provisions of the Assessment and Collection of Taxes Law 4/78, as amended, a false declaration is a criminal offence and upon conviction is subject to a fine of €10 000 and/or to imprisonment of up to 5 years.

## 8. KEEP A COPY OF THIS DECLARATION FOR YOUR RECORDS