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Tel. No.: 22602172  
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STATISTICAL SERVICE  
1444 NICOSIA

|                          |    |        |
|--------------------------|----|--------|
| Card Number              | 00 | CNO    |
| Business Register Number |    | SER_NO |
| Activity Code NACE 2     |    | NACE2  |

**CONSTRUCTION AND LAND DEVELOPMENT SURVEY 2019**

| FOR OFFICIAL USE      |                 |                   |                   |                            |                      |
|-----------------------|-----------------|-------------------|-------------------|----------------------------|----------------------|
| Weighting Coefficient | Employment Code | Economic Category | Geographical Code | Legal Status of Enterprise | Institutional Sector |
|                       |                 |                   |                   |                            |                      |

**A. CHARACTERISTICS OF THE ENTERPRISE**

- Name of Enterprise or Proprietor .....
- Correspondence Address .....  
(Street and number)  
Postal Code ..... Town/Village ..... District .....
- Post Office Box ..... Postal Code of P.O. Box .....
- Telephone ..... Fax .....
- Legal Status of Enterprise .....
- Kind of Activity  
(describe fully) .....

**General Notes**

- The Construction and Land Development Survey covers enterprises active in land development, building construction and civil engineering projects. The purpose of this survey is to collect data on employment, production, expenses, stocks and capital investment. These data are considered necessary for the monitoring of the structural evolution of the sector.
- The Survey is carried out in accordance with the Statistics Law, No. 15(I)/2000. Refusal or negligence to provide the relevant information and the provision of inaccurate or incomplete information will render the respondent liable to the consequences of this Law.
- All questions should be answered with the highest possible accuracy. If you cannot provide the precise figures, you may give the nearest possible estimates.
- All data should refer to the period from **1<sup>st</sup> January to 31<sup>st</sup> December 2019.**

**5. ALL DATA COLLECTED WILL BE TREATED AS CONFIDENTIAL**

The Statistical Service is obliged under the Statistics Law to treat all the information collected as confidential and to use it solely for statistical purposes. No data for any individual enterprise may be published or disclosed to either public bodies or private individuals.

Stavros Karagiorgis  
Director  
Statistical Service

September, 2020.

**B. EMPLOYMENT AND EARNINGS**

(1) Employment for 2019 - Number of job positions (quarterly average)

| TOTAL      | January-March | April-June | July-September | October-December |
|------------|---------------|------------|----------------|------------------|
| C10_Q1_TOT | C10_Q1_V01    | C10_Q1_V02 | C10_Q1_V03     | C10_Q1_V04       |
| .....      | .....         | .....      | .....          | .....            |

(2) Number of persons employed and their remuneration during 2019.

| Occupational category of persons employed | Number of persons employed | Total number of weekly working hours for part-time employees | Average number of persons employed (full time equivalent) | Wages and salaries (€) | Employer's contributions to various funds (€) |       |
|---|----------------------------|--|---|------------------------|---|-------|
| Working proprietors and partners          | C10_Q2_V01                 | X  | C10_Q2_V02  | C10_Q2_V03             | C10_Q2_V04                                    |       |
|   | .....                      |  | .....   | .....                  | .....   |       |
| Engaged family members without salary     | C10_Q2_V05                 |  | C10_Q2_V06  | C10_Q2_V07             | X   |       |
|   | .....                      |  | .....   | .....                  |   |       |
| Full-time employees                       | C10_Q2_V08                 |  | C10_Q2_V09  | C10_Q2_V10             | C10_Q2_V11                                    |       |
|   | .....                      |  | .....   | .....                  | .....   |       |
| Part-time employees                       | C10_Q2_V12                 |  | C10_Q2_V13  | C10_Q2_V14             | .....   | ..... |
|   | .....                      |  | .....   | .....                  | .....   | ..... |
| <b>TOTAL NUMBER OF PERSONS EMPLOYED</b>   | C10_Q2_V15                 | X  | C10_Q2_V16  | C10_Q2_V17             | C10_Q2_V18                                    |       |
|   | .....                      |  | .....   | .....                  | .....   |       |

(3) Number of working days of the enterprise during 2019  
(number of days the enterprise was open for the employees)

|       |        |
|-------|--------|
| ..... | C10_Q3 |
|-------|--------|

(4) Total number of working days lost during 2019 (including vacation and sick leave, public holidays, strikes, etc.) per employee

|       |        |
|-------|--------|
| ..... | C10_Q4 |
|-------|--------|

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**C. OUTPUT**

|   | Value (€) | Variable code  |
|---|-----------|----------------|
| (1) Turnover for 2019 .....   | .....     | C20_Q01        |
| a. Income from the main construction activity   |           |                |
| i. New projects .....   | .....     | C20_Q01ai      |
| ii. Repairs/maintenance .....   | .....     | C20_Q01aaii    |
| iii. Subcontracting .....   | .....     | C20_Q01aiiii   |
| iv. Land development (NACE 41.1 only) .....   | .....     | C20_Q01aiv     |
| b. Income from other, secondary construction activities   |           |                |
| i. New projects .....   | .....     | C20_Q01bi      |
| ii. Repairs/maintenance .....   | .....     | C20_Q01bii     |
| iii. Subcontracting .....   | .....     | C20_Q01biii    |
| iv. Land development .....  | .....     | C20_Q01biv     |
| c. Sales of industrial goods produced by the enterprise .....   | .....     | C20_Q01c       |
| d. Sales of goods purchased for resale by the enterprise in the same condition as purchased .....   | .....     | C20_Q01d       |
| e. Income from service activities   |           |                |
| i. Rents .....  | .....     | C20_Q01ei      |
| ii. Commissions .....   | .....     | C20_Q01eii     |
| iii. Resale of property .....   | .....     | C20_Q01eiii    |
| iv. Other (e.g. quantity surveying) .....   | .....     | C20_Q01eiv     |
| (2) Value of fixed assets produced by the enterprise for own use .....  | .....     | C20_Q02        |
| (3) Change (+/-) in stocks of goods (incl. buildings) produced by the enterprise (Carried forward from question 2 of part E "STOCKS") .....   | .....     | C20_Q03        |
| (4) Change (+/-) in stocks of buildings, including land and plots, for resale by the enterprise in the same condition as purchased. (Carried forward from questions 1 and 3 of part E "STOCKS") ..... | .....     | C20_Q04        |
| (5) Change (+/-) in stocks of goods purchased for resale by the enterprise (Carried forward from question 4 of part E "STOCKS") .....   | .....     | C20_Q05        |
| (6) Change (+/-) in stocks of semi-finished goods and buildings (Carried forward from question 5 of part E "STOCKS") .....  | .....     | C20_Q06        |
| (7) Other revenue (please specify).....   | .....     | C20_Q07        |
| (8) Purchases of goods for resale in the same condition as purchased .....  | .....     | C20_Q08        |
| (9) Purchases of property for resale in the same condition as purchased .....   | .....     | C20_Q09        |
| <b>(10) TOTAL PRODUCTION VALUE {1+2+3+...+7-8-9}</b> .....  | .....     | <b>C20_Q10</b> |
| (11) Interest earned .....  | .....     | C20_Q11        |
| (12) Subsidies (for investments done) .....   | .....     | C20_Q12        |
| (13) Dividends received .....   | .....     | C20_Q13        |
| (14) Profit/loss (+/-) from sales of fixed assets .....   | .....     | C20_Q14        |

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C. a. **PROJECTS ANALYSIS**

| Card Number | Type of projects constructed   | Code of Project (CC) | Value of production (€) |
|-------------|--|----------------------|-------------------------|
| 23          | <b>New projects:</b>   |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | <b>TOTAL VALUE OF NEW PROJECTS</b>   | 9999996              | .....                   |
| 24          | <b>Subcontracting:</b>   |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | <b>TOTAL VALUE OF SUBCONTRACTING</b>   | 9999997              | .....                   |
| 25          | <b>Repairs / Maintenance:</b>  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | .....  |                      |                         |
|             | <b>TOTAL VALUE OF REPAIRS / MAINTENANCE</b>                                  | 9999998              | .....                   |
| 26          | <b>Value of fixed assets constructed by the enterprise for own use:</b>      |                      |                         |
|             | .....  |                      |                         |
|             | <b>TOTAL VALUE OF FIXED ASSETS CONSTRUCTED BY THE ENTERPRISE FOR OWN USE</b> | 9999999              | .....                   |

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**D. PURCHASES FOR 2019**

|  | Value (€) | Variable code    |
|--|-----------|------------------|
| <b>TOTAL VALUE OF PURCHASES</b>  | .....     | <b>C30_D_TOT</b> |
| a. Purchases of goods for resale in the same condition as purchased .....    | .....     | C30_D_a          |
| b. Purchases of property for resale in the same condition as purchased ..... | .....     | C30_D_b          |
| c. Purchases of raw materials, packing materials, etc .....                  | .....     | C30_D_c          |
| c. Purchases of spare parts and fuel (excluding fuel for transport) .....    | .....     | C30_D_d          |

**E. STOCKS AT THE BEGINNING AND END OF 2019**

| Type of stocks   | 1.1.2019<br>Value (€) | 31.12.2019<br>Value (€) |
|--|-----------------------|-------------------------|
|  | C30_Q1_START          | C30_Q1_END              |
| (1) Land and plots .....   | .....                 | .....                   |
|  | C30_Q2_START          | C30_Q2_END              |
| (2) Goods (incl. buildings) produced by the enterprise .....           | .....                 | .....                   |
|  | C30_Q3_START          | C30_Q3_END              |
| (3) Property purchased for resale in the same condition as purchased   | .....                 | .....                   |
|  | C30_Q4_START          | C30_Q4_END              |
| (4) Goods purchased for resale in the same condition as purchased .... | .....                 | .....                   |
|  | C30_Q5_START          | C30_Q5_END              |
| (5) Work in progress and semi-finished buildings .....                 | .....                 | .....                   |
|  | C30_Q6_START          | C30_Q6_END              |
| (6) Construction materials and packing materials .....                 | .....                 | .....                   |
|  | C30_Q7_START          | C30_Q7_END              |
| (7) Other stocks (spare parts and fuel excl. fuel for transport) ..... | .....                 | .....                   |
|  | <b>C30_TOT_START</b>  | <b>C30_TOT_END</b>      |
| <b>TOTAL VALUE OF STOCKS</b>   | .....                 | .....                   |

**F. PRODUCTION EXPENSES OF THE ENTERPRISE FOR 2019**

| Type of expenses   | Value (€) | Variable code  |
|--|-----------|----------------|
| (1) Value of construction materials .....  | .....     | C40_Q01        |
| (2) Packing materials .....  | .....     | C40_Q02        |
| (3) Fuel (excl. for transport e.g. for power and heating, for production equipment, etc.) .....          | .....     | C40_Q03        |
| (4) Electricity .....  | .....     | C40_Q04        |
| (5) Water .....  | .....     | C40_Q05        |
| (6) Expenses on vehicles.....Licences.....Insurance.....   |           |                |
| a. Fuel and lubricants for vehicles .....  | .....     | C40_Q06a       |
| b. Repairs and other expenses of vehicles .....  | .....     | C40_Q06b       |
| c. Amount paid to others for transport of materials .....  | .....     | C40_Q06c       |
| (7) Amount paid to others for work done or services rendered to the enterprise .....                     | .....     | C40_Q07        |
| (8) Amount paid for spare parts and repairs of machinery and equipment .....                             | .....     | C40_Q08        |
| (9) Amount paid to others for minor repairs and maintenance of the buildings of the enterprise .....     | .....     | C40_Q09        |
| (10) Printing materials and stationery .....   | .....     | C40_Q10        |
| (11) Cost of materials used for the construction of fixed assets by the enterprise for its own use ..... | .....     | C40_Q11        |
| (12) Fees and licences (waste collection, sewerage, building permits, etc.) .....                        | .....     | C40_Q12        |
| (13) Uniforms and safety equipment .....   | .....     | C40_Q13        |
| (14) Other production expenses (specify):.....   | .....     | C40_Q14        |
| <b>TOTAL PRODUCTION EXPENSES</b>   | .....     | <b>C40_TOT</b> |

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**G. ADMINISTRATIVE AND OTHER RELATED EXPENSES FOR 2019**

| Type of expenses  | Value (€) | Variable code  |
|---|-----------|----------------|
| (1) Telephone, postage, courier and other related charges .....                                     | .....     | C50_Q01        |
| (2) Advertising .....   | .....     | C50_Q02        |
| (3) Legal services .....  | .....     | C50_Q03        |
| (4) Accounting and auditing .....   | .....     | C50_Q04        |
| (5) Technical consultations .....   | .....     | C50_Q05        |
| (6) Insurance: (.....)  |           |                |
| a. Buildings and machinery .....  | .....     | C50_Q06a       |
| b. Motor vehicles .....   | .....     | C50_Q06b       |
| c. Project .....  | .....     | C50_Q06c       |
| d. Others (specify) .....   | .....     | C50_Q06d       |
| (7) Warehousing and storage .....   | .....     | C50_Q07        |
| (8) Entertainment allowances .....  | .....     | C50_Q08        |
| (9) Travelling expenses (locally and abroad) .....  | .....     | C50_Q09        |
| (10) Personnel training (seminars, etc.) .....  | .....     | C50_Q10        |
| (11) Bank charges .....   | .....     | C50_Q11        |
| (12) Subscriptions (other than donations) .....   | .....     | C50_Q12        |
| (13) Patents and royalties .....  | .....     | C50_Q13        |
| (14) Payments to employment agencies and similar organisations for the provision of personnel ..... | .....     | C50_Q14        |
| (15) Other administrative expenses (specify): .....   | .....     | C50_Q15        |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b>  | .....     | <b>C50_TOT</b> |

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**H. RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES FOR 2019**

| Rents, interest, depreciation and indirect taxes   | Value (€) | Variable code  |
|--|-----------|----------------|
| (1) Rents paid on:   |           |                |
| a. Buildings and parking spaces.....   | .....     | C60_Q01a       |
| b. Land .....  | .....     | C60_Q01b       |
| (2) a. Rent (short-term) for machinery and motor vehicles  | .....     | C60_Q02a       |
| b. Payments for long-term rental and operational leasing of goods.....                                   | .....     | C60_Q02b       |
| (3) Interest paid for loans incurred by the enterprise .....   | .....     | C60_Q03        |
| (4) Depreciation for buildings, machinery, motor vehicles and other fixed assets of the enterprise ..... | .....     | C60_Q04        |
| (5) Indirect taxes:  |           |                |
| a. Motor vehicle licences .....  | .....     | C60_Q05a       |
| b. Municipal/Community taxes (other than waste collection and sewerage) .....                            | .....     | C60_Q05b       |
| c. Property tax .....  | .....     | C60_Q05c       |
| d. Stamp duties .....  | .....     | C60_Q05d       |
| e. Other indirect taxes (transfers) .....  | .....     | C60_Q05e       |
| <b>TOTAL OF RENT, INTEREST, DEPRECIATION AND INDIRECT TAXES</b>  | .....     | <b>C60_TOT</b> |



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**I. CAPITAL INVESTMENTS FOR 2019**

| Type of investment   | Purchases Value (€) | Sales Value (€)  |
|--|---------------------|------------------|
|  | C70_Q1_P            | C70_Q1_S         |
| (1) Land and plots for own use .....   | .....               | .....            |
|  | C70_Q2_P            | C70_Q2_S         |
| (2) Old buildings constructed prior to 2019.....   | .....               | .....            |
|  | C70_Q3_P            | C70_Q3_S         |
| (3) New structures (purchase, construction, large-scale repairs and renovations including air conditioning appliances and electrical installations)..... | .....               | .....            |
|  | C70_Q4_P            | C70_Q4_S         |
| (4) Transport equipment .....  | .....               | .....            |
|  | C70_Q5_P            | C70_Q5_S         |
| (5) Furniture and fixtures .....   | .....               | .....            |
|  | C70_Q6_P            | C70_Q6_S         |
| (6) Computers .....  | .....               | .....            |
|  | C70_Q7_P            | C70_Q7_S         |
| (7) Software .....   | .....               | .....            |
|  | C70_Q8_P            | C70_Q8_S         |
| (8) Machinery and other mechanical equipment .....   | .....               | .....            |
|  | <b>C70_TOT_P</b>    | <b>C70_TOT_S</b> |
| <b>TOTAL OF PURCHASES / SALES</b>  | .....               | .....            |

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**J. FORECASTS FOR 2020**

|  |       | Variable code |
|--|-------|---------------|
| (1) Number of persons employed .....   | ..... | C80_Q1        |
| (2) Total expenses (production, administrative, rents and indirect taxes) (€) .... | ..... | C80_Q2        |
| (3) Wages and salaries (€) .....   | ..... | C80_Q3        |
| (4) Production value (€) .....   | ..... | C80_Q4        |
| (5) Capital Investments (€).....   | ..... | C80_Q5        |

Auditing Office Information:

Name of Auditor/Accountant: .....

Name of the auditing office: .....

Address: .....

Telephone: .....

Email: .....

Name of the person in the enterprise that provided the information: .....

Position: ..... Phone number: .....

Email: .....

**Data received from final financial statements:**

Yes (1)

No (0)

**REMARKS**

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**K. ADDITIONAL INFORMATION**

|   | Value (€) | Variable code |
|---|-----------|---------------|
| <b>A. Revenue</b>   |           |               |
| (1) Exchange rate difference.....   | .....     | C90_QA1       |
| (2) Donations and contributions (mainly for non profit organizations) ..... | .....     | C90_QA2       |
| (3) Bad debts recovered.....  | .....     | C90_QA3       |
| (4) Recovery from insurance.....  | .....     | C90_QA4       |
| (5) Deferred income.....  | .....     | C90_QA5       |
| (6) .....   | .....     | C90_QA6       |
| <b>B. Expenses</b>  |           |               |
| (1) Bad debts written off.....  | .....     | C90_QB1       |
| (2) Donations and contributions .....                                       | .....     | C90_QB2       |
| (3) Fines .....   | .....     | C90_QB3       |
| (4) Exchange rate difference .....  | .....     | C90_QB4       |
| (5) Impairment in the value of investments and intangible assets .....      | .....     | C90_QB5       |
| (6) Losses from property or stocks write off.....                           | .....     | C90_QB6       |
| (7) .....   | .....     | C90_QB7       |
| (8) .....   | .....     | C90_QB8       |
| (9) .....   | .....     | C90_QB9       |

**FOR OFFICIAL USE**

**Total value of expenses:** ..... **Profit / Loss before tax:** .....

Interviewer ..... Date .....

Final check by ..... Date .....