

EUROPEAN EXTERNAL ACTION SERVICE



**JOB DESCRIPTION FOR DEPLOYMENT OF A MS COST-FREE SECONDED NATIONAL EXPERT EXPERTS IN THE FIELD OF PLANNING, LIAISON AND REPORTING FOR THE EU LIAISON AND PLANNING CELL AT THE EU DELEGATION TO LIBYA (LOCATED in TUNIS and TRIPOLI)**

<b>Term of deployment:</b>	<b>1 year (renewable) by 1 year</b>		
<b>Job Location:</b>	<b>EU Delegation to Libya (based in Tunis)</b>		
<b>Availability:</b>	<b>01/09/2022</b>		
<b>Job Title:</b>	<b>Ref</b>	<b>Name of the post</b>	<b>Job n.:402261</b>
	<b>1</b>	<b>SNE – Security Officer/EULPC J2 Analyst</b>	<b>Rank: OF 3/4</b>

**Seconded National Expert (SNE)** – Personnel nominations will be received through official channels from Member States. SNE’s are officials or staff members of a sending State seconded to the EEAS.

**Tour of Duty/Contract Period** – The duration of the deployment will be for 1 year, with the possibility of extension up to 1 year, upon request and after MS approval.

**Leave** – Leave arrangements are under national regulations and responsibility subject to operational requirements. He/she should be fully coordinated with the Leader of the Cell in good time in order to ensure continuity.

**Location** – The European External Action Service, through the CSDP and crisis response directorate, requests that Member States propose candidates for the following expert position for the deployment to **Tripoli, Libya** or **Tunis, Tunisia** (pending security conditions).

**A. Essential requirements**

Member States are requested to ensure that the following essential requirements are strictly met and accepted.

**Citizenship** – Citizenship of a Member State of the European Union (EU) and full rights as a citizen.

**International Experience** – International experience working in cooperation with multi-national organizations, particularly in crisis areas with multinational and international organizations combined with an understanding of the political, social, cultural and legal situation in a crisis.

**Integrity** – The participants must maintain the highest standards of personal integrity, impartiality and self-discipline. Participants are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information relating to the mission or respective tasks and activities. The participants shall carry out their duties and act in the interest of the mission.

**Negotiation Skills** – The participants must have excellent negotiating skills and the ability to work professionally in a stressful and diverse environment.

**Adaptability** – Be able to work in arduous conditions with a limited network of support and with unpredictable working hours and a considerable workload. Ability to work professionally as a member of a team, in task forces and working groups with mixed composition (e.g. police, judicial, civilian and military staff). Be able to cope with extended separation from family and usual environment.

**Availability** – To undertake any other administrative tasks related with the competencies, responsibilities and functions of the respective position within the field mission, as required by the Head of Cell.

**Flexibility** – Candidates must be able to be deployed in Libya or eventually to be redeployed in Tunis, if the security conditions are not permissive.

**Physical and mental health** – Physically fit and in good health without any physical or mental problems or substance dependency which may impair operational performance in the field mission. To ensure duty of care in a non-benign environment, selected personnel should, in principle, be under the normal age of retirement in EU Member States.

**Experience** – Having knowledge of EU MS analysis/planning concerning Libya and/or the wider MENA region.

**Ability to communicate effectively in English** – Participants must be fluent in written and spoken English. Report writing skills are especially needed. Outside of the work environment, the language is mostly French in Tunisia and English/Arabic in Libya. Speaking and reading is then a prerequisite for all day-to-day affairs.

**Computer Skills** – Skills in word processing, spreadsheet and E-mail systems are essential. Knowledge of other IT tools will be an asset.

## **B. Recommendable requirements**

**Knowledge of the mission area** – Have a good knowledge of the history, culture, social and political situation in Libya and/or the region. Have knowledge of the military and wider security sector and governmental structures (distinct advantage).

**Knowledge of the EU Institutions** – To have knowledge of the EU Institutions and international standards, particularly related to the Common Foreign and Security Policy, including the Common European Security and Defence Policy.

**Professional experience** – To have experience in direction of the Intelligence cycle and in Structured Analytic Techniques. Direction in collecting information in a database. Work experience as Intelligence Officer and/or Liaison Officer with other security and/or intelligence services.

**Training** – eHest (<https://webgate.ec.europa.eu/eeas/ehest/login/signup.php>) or equivalent. Full HEAT training (5 days) is mandatory to be deployed to Libya. This course must be followed prior to the mission. Other EU related courses (even online) such as RESCOM, are desirable.

## **C. Essential documents for selected candidates**

**Passport** – Seconding Member States should provide their personnel with a service/diplomatic passport, and agree to have them accredited to their Embassies or Consulates as appropriate in the region.

**Visas** – Member States and participants must ensure that visas are obtained for entry into the Mission area prior to departure from their home country. It is also essential to obtain any transit visas, which may be required for passage through countries en route to the Mission area.

**Security clearance required** EU SECRET.

**Certificate/Booklet of vaccination** – To be in possession of a valid certificate/booklet of vaccination showing all vaccinations and immunizations received. To be vaccinated according to the required immunizations for the Mission area. COVID vaccination before starting the mission is mandatory.

**Medical certificate** – All selected personnel should undergo the needed medical examination and be certified medically fit for Mission duties by a competent authority from the Member State. A copy of this certification must accompany the deployed personnel.

**Driver's license** – Be in possession of a valid – including Mission area – civilian driver's license for motor vehicles (Category B or equivalent). Able to drive any 4-wheel drive vehicle.

Serious deficiencies in any of these essential requirements may result in repatriation / termination of the deployment.

#### **D. Job description**

##### **SNE – Security Officer/EULPC J2 Analyst**

##### **Main tasks**

Under the guidance of the EU Liaison and Planning Cell Senior Leader (who is acting under the political guidance of the Head of Delegation and the functional direction of ISPD-Integrated Approach for Security and Peace Directorate):

- Provide security/military Intelligence assessment on Libya and the region to support planning work undertaken by the Cell and the EEAS;
- Liaise with and provide analytical support upon request to the EEAS or other EU bodies dealing with Libya portfolio, especially EUDEL and EUBAM and, if requested, support UNSMIL in other tasks within means and capabilities;
- Liaise with Libyan authorities, relevant Libyan interlocutors and international stakeholders;
- Liaise with Operation IRINI as well as with EUBAM Libya;
- Be prepared to inform and draft analytical documents as directed by EEAS;
- Receives and processes incoming reports and messages, assists in determining significance and reliability of incoming information, assists in integrating incoming information and prepares and maintains the situation map;
- Maintain a functional link with the analyst dealing with Libya within the Intelligence Directorate within the EU Military Staff (EUMS), as well as with the Foresight Assessment Analysis and Planning Division;
- Analyze and report on developments in the area of security, such as information with regards to movements of military/security actors (including armed groups), with a particular focus on the UN-led political dialogue;
- Monitor security in the country and related developments in the region, including potential bilateral engagements of EU MS and international partners;
- Analyze and provide a field perspective on the applicability and potential impact of EU crisis management measures as regards security;
- Support with advice on security related issues;
- Undertake any other duties that may be required by the EEAS in security related issues;
- Contribute to various briefings, also at short notice.

## **E. Qualifications and experience**

- To have a minimum of 10 years of overall relevant work experience and at least 5 years of specific security-military analytical experience;
- Proven analytical capacity, political awareness and judgement;
- A broad understanding of the multi-dimensional aspects of conflict management and/or knowledge of the region would be an asset;
- Previous experience on Cease-fire monitoring and supporting processes (such as SSR and DDR) would be an advantage;
- Excellent interpersonal communication and drafting skills, self-driven and ability to work in a methodical manner whilst remaining flexible;
- Sound, proven management and reporting skills.

## **F. Equal opportunities**

The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

Candidates with disabilities are invited to contact (SNE-Delegations@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

## **G. Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

The EEAS will cover for certain security costs and missions costs incurred by the SNE posted in the EU Delegation. Other costs such as removal costs, salary, insurance, accommodation, schooling, etc. shall not be covered by the EEAS.

**For further information, please contact: [SNE-DELEGATIONS@eeas.europa.eu](mailto:SNE-DELEGATIONS@eeas.europa.eu)**