

EEAS Vacancy Notice
Co-financed Seconded National Expert
EU Delegation to New York (UN)
AD level post N° 185987

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

We propose:

The position of Seconded National Expert (in the OSCE Section), at the **EU Delegation to New York (UN)** as a “**co-financed**” secondment, i.e. salary, insurances, accommodation and other costs are to be paid by the employee's EU Member State as appropriate.

We are looking for:

The European External Action Service (EEAS) is seeking a highly motivated and dynamic colleague with high personal integrity, flexible, to occupy the post of Seconded National Expert (SNE) to the EU Delegation to **New York in the Political and UNSC Affairs Section**

Overall purpose:

Under the authority of the Head of Delegation (HoD) or the Deputy Head of Delegation (DHoD) and the Head of the Political Section, to assist the Delegation and contribute to: a) the external representation of the European Union vis-à-vis the United Nations Organisation: b) the organisation of the internal coordination of the EU Member States in accordance with Article 34 of the Treaty on European Union, under the responsibility of the High Representative of the Union for Foreign Affairs and Security Policy.

Functions and duties:

As a member of the political section of the EU delegation, the Adviser/Counsellor will be responsible for a geographical or thematic area in particular in the context of the Security Council, although the focus may be adjusted in case of need to other files in the section. The main focus of the position will be on EU contributions to conflict prevention/mediation/resolution (including Special Political Missions, protection of civilians, EU-UN cooperation in crisis management, Security Sector Reform), peace keeping and stabilization in fragile states with a particular view to further the ground for local sustainable development in line with the SDGs. Particular attention will be to strengthen EU's cooperation with the UN in the humanitarian, development, peace nexus in order also to underpin UN reforms (development and security sectors) and strengthen focus on preventive measures, early action and building local capacity and resilience. Within this context the Adviser/Counsellor also works with the military liaison officer, and may be engaged in other processes related to peace and security issues in developing countries. The tasks include:

- Participate in all relevant UN meetings in these areas of responsibility and present EU positions.
- Establish and maintain contacts with representatives of other UN Member States (with a particular emphasis on representatives from the Global South), other observer missions at the UN, the UN Secretariat, civil society representatives and other relevant actors in New York.
- Prepare analytical reports for Headquarters on relevant UN developments with a particular focus on Security Council affairs and the humanitarian, development, peace nexus;
- Draft EU statements and positions and coordinate their approval within the EU; Chair EU expert level coordination meetings;
- When mandated negotiate texts such as General Assembly resolutions with third countries;

- Prepare briefings for EUDEL management
- Contribute to advice on coherence of EU external policy activities in the UN as well as to the formulation of the EU strategy in relation to the UN activities
- Other tasks, as necessary, in the political team

Legal basis:

This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy Decision HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

The candidate must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation, from other sources
- b) The candidate should have experience in working with the UN, and with EU-UN relations, in particular in the above mentioned areas, from posting to New York or Geneva or dealing with the issues at capital level; and knowledge of EU institutions, related decisional processes, EU external action and related EU external policies
- c) Have a thorough knowledge of one European Union language and a satisfactory knowledge of a second language for the performance of his/her duties
- d) Have a security clearance of minimum level **EU-SECRET** for the functions that (s)he will carry out
- e) Remain in the service and on the payroll of the employer throughout the period of secondment
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment
- g) Ensure that there is no conflict of interest and that (s)he will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

Experience of at least 6 years in the above mentioned areas at institutional level, analysis and reporting; Knowledge of EU institutions, related decisional processes notably on CFSP, EU external action and related EU external policies (geographic and thematic), good working knowledge of EU environment. Extensive knowledge of international security policy and work experience from a multinational organisation is an asset.

B. Skills

Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Excellent analytical capability as well as excellent drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Excellent team player who is willing to help out colleagues under at times stressful circumstances.

C. Languages

Thorough knowledge (capacity to write and speak) in English is required; good French is recommended.

D. Personal Qualities

Dynamic, motivated and flexible personality. Able to adapt quickly to new situations and deal with last-minute challenges.

E. Equal opportunities

The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.

Candidates with disabilities are invited to contact SNE-Delegations@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates.

If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Article 1d.4 of the Staff Regulations.

F. Conditions of secondment

The SNE shall remain at the service of her/his employer throughout the period of secondment and shall continue to be paid by that employer. The EEAS will provide for the allowances in order to contribute to cover the SNE's living expenses in the place of secondment on a flat-rate basis. These allowances shall not be construed as remuneration paid by the EEAS.

Duration of the secondment: Initial period of two years, renewable (2+2) up to 4 years.

The co-financed SNE shall be entitled to a:

- Daily allowance (**160.03 €/calendar day**) throughout the period of secondment
- Monthly allowance calculated according to the distance between the point of origin of the employer and the place of secondment (**between 0 to 903€/month**)

The EEAS will cover for certain security and mission's costs incurred by the SNE posted in the EU Delegation. **Other costs such as removal costs, salary, insurance, accommodation, schooling, etc. shall not be covered by the EEAS.**

Post available : immediately

For further information : SNE-DELEGATIONS@eeas.europa.eu