

EUROPEAN EXTERNAL ACTION SERVICE



DG Resource Management
The Director-General

Brussels,
EEAS.DG RM.HR.2/JVC

To Permanent Representatives of the
Member States to the European Union

Your Excellency,

I am pleased to inform you that we are looking for two “cost-free” Seconded National Experts (SNE) for secondment to the **Delegation of the European Union to Cuba**, pursuant to the Decision of the High Representative of 04.02.2014 establishing the rules applicable to SNEs¹.

I would appreciate it if you could forward the enclosed profiles to the various relevant Ministries in order to generate adequate applications.

Permanent Representations are kindly requested to send applications by e-mail to the Division EEAS.RM.HR.2 “Selection and Recruitment of Staff”: SNE-DELEGATIONS@eeas.europa.eu

Candidates shall draft a motivation letter and their CV in English or in French in a PDF or Word version, following the European CV form, which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received in the above-mentioned format by **02 December 2022 at 12.00 noon (Brussels time)** will be considered for this call for applications. My services will examine applications and organise selection interviews shortly after the deadline.

Please note that the delivery of a security clearance (minimum level **SECRET UE/EU SECRET**) is a prerequisite for all postings as an SNE to the EEAS.

I would like to invite you to draw the attention of the various relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and of the Council.

¹ Decision of the High Representative of 4 February 2014 establishing the rules applicable to National Experts Seconded to the European External Action Service

Consequently, possible applicants should be informed that their CVs will be circulated to the EEAS services involved in the selection and management of their possible secondment, and in the Delegation concerned.

I take this opportunity to thank you very much for your cooperation.

Yours faithfully,

(e-signed by Mr Philippe Ruys, acting DG RM a.i.)

Gianmarco Di Vita

Enc: Vacancy notices

Cc: Mr J. Hatwell, Head of Division, EEAS.AMERICAS.2
Mr D. Bandini, Deputy Head of Division, EEAS.AMERICAS.2
Ms G. Iniesta Arias, Desk Officer Cuba, EEAS.AMERICAS.2
Ms I. Brilhante Pedrosa, Head of Delegation, Cuba
Ms K. de Peyron, Director, EEAS.RM.HR
Ms C. Véron-Réville, Head of Division EEAS.RM.HR.2
Mr M. Titire, Deputy Head of Division, EEAS.RM.HR.2
Mr C. Hagelin, Head of Sector, EEAS.RM.HR.2
Mr J-F Loubere, Head of Administration, Delegation Cuba