

EUROPEAN EXTERNAL ACTION SERVICE



DG Resource Management
The Director-General

Brussels,
EEAS.DG RM.BHR.3/JVC

To Permanent Representatives of the
Member States to the European Union

Your Excellency,

I am pleased to inform you that we are looking for one “**cost-free**” Seconded National Expert (SNE) for secondments to the **EU Delegation in Russia** pursuant to the Decision of the High Representative of 04.02.2014 establishing the rules applicable to SNEs¹.

Please forward the enclosed profile to the various relevant Ministries in order to generate adequate applications.

Kindly send applications, by e-mail only, to the Division EEAS.RM.BHR.3 “Selection and Recruitment of Staff”: SNE-DELEGATIONS@eeas.europa.eu

Candidates must draft their CV in English or in French in a PDF or Word version, following the European CV form, which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

We will only consider those applications received in the above-mentioned format by **29 February 2024 at 12.00 noon (Brussels time)** for this call for applications.

My services will examine all applications and organise selection interviews shortly after the deadline.

Please note that the delivery of a security clearance (**minimum level SECRET UE/EU SECRET**) is a prerequisite for all postings as an SNE to the EEAS.

Therefore, could you kindly alert the various relevant Ministries and services of the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and of the Council.

¹ Decision of the High Representative of 4 February 2014 establishing the rules applicable to National Experts Seconded to the European External Action Service

Consequently, possible applicants should be informed that their CVs will be circulated to the EEAS services involved in the selection and management of their possible secondment, as well as within the Delegation concerned.

I take this opportunity to thank you very much for your cooperation.

Yours faithfully,

Kristin de Peyron

Enc: Vacancy notice

Cc: Mr R. Galharague, Head of Delegation, Russia
Ms I. Norsic, Deputy Head of Delegation, Russia
Mr J. Guitton, Head of Political Section, Russia Delegation
Mr L.P. Devigne, Deputy Managing Director, EEAS.EURCA
Ms A. Perkauskiene, Head of Division, EEAS.EURCA.3
Ms U. Hakanen, Deputy Head of Division, EEAS.EURCA.3
Ms U. Hauer, Acting HR Director, EEAS.RM.HR
Ms C. Véron-Réville, Head of Division EEAS.RM.BHR.3
Mr M. Titire, Deputy Head of Division, EEAS.RM.BHR.3
Mr C. Hagelin, Head of Sector, EEAS.RM.BHR.3
Ms C. Papalouca, Head of Administration, EU Delegation Russia